

**NOTICE OF REGULAR BOARD MEETING OF THE
ECTOR COUNTY UTILITY DISTRICT**

Notice is hereby given that on the 13th day of September 2023; the Board of Directors of the Ector County Utility District of Ector County will hold a Regular Board Meeting at 2:30 P.M. in the District's Board Room located at 1039 N. Moss Avenue, Odessa, Ector County, Texas 79763. The subjects to be discussed are listed on the August 9th, 2023, regular meeting agenda. Public comment on individual agenda items is considered (limit 3 minutes per person).

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. To consider, discuss, and take any necessary action to approve minutes from July 12th, 2023, board meeting.
Margaret Burton- Secretary
2. To consider, discuss, and take any necessary action to approve minutes from August 9th, 2023, board meeting.
Margaret Burton- Secretary

CONTRACTS/ AGREEMENTS/ GRANTS

3. To consider, discuss, and take any necessary action to Approve the Annexation Petition of Sylvia Lorena Rodriguez and Alejandra Esther Sanchez for Lot 5, Block 1, Rodriguez addition a subdivision into the district boundaries.
Debi Hays- General Manager

Ector County Utility District annexing land to District Order to be signed by President Tommy Ervin and Secretary Margaret Burton.
Debi Hays – General Manager
4. To consider, discuss, and take any necessary action to Approve the Annexation Petition of Miguel Salazar and Treva Salazar for Lot 1, Block 5, Knox Village Ranchettes, Phase 2, an addition to the County of Ector, County, TX.
Debi Hays- General Manager

Ector County Utility District annexing land to District Order to be signed by President Tommy Ervin and Secretary Margaret Burton.
Debi Hays – General Manager
5. To consider, discuss, and take any necessary action regarding a recommendation from the Finance Committee pertaining to the Ector County Utility District 2023 Audit.
Debi Hays – General Manager
6. To consider, discuss, and take any necessary action to implement an ECUD policy for employees that are on-call after business hours.

7. To consider, discuss, and take necessary action to approve permit fees for residential and commercial developments within the ECUD Boundaries.
Debi Hays- General Manager
8. To consider, discuss, and approve a proposed tax rate for 2023 and scheduling a Public Hearing to adopt the 2023 Operations and Maintenance Tax Rate.
Debi Hays- General Manager
9. To consider, discuss, and take any necessary action to approve an invoice from Elite Real Estate Holdings, LTD for \$87,473.40. December of 2021, ECUD approved the project of upgrading the water line from a 6” line to a 12” line, in order for ECUD to provide better service and/or new service in the future. The cost difference was not approved.
Debi Hays – General Manager

BUDGET/FINANCIAL

10. To consider, discuss, and take any necessary action to approve ECUD Fiscal year 2023-2024 Annual Budget.
Debi Hays- General Manager
11. To consider, discuss and take any necessary action to approve Accounts Payable for September 13, 2023, and review district financial statements and reports.
Debi Hays- General Manager

EXECUTIVE SESSION

The District reserves the right to change the agenda item order.

If, during the course of the meeting covered by this notice, the Board of Directors is required, then such closed or executive meeting of session as Title 5, Chapter 551, Government Code of Texas will be held by the Board of Directors at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board of Directors may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Section 551 of said Government Code, including, but not limited to:

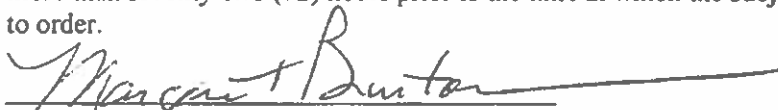
- § 551.071 For the purpose of a private consultation with the board's attorney.
- § 551.072 For the purpose of discussing the purchase, exchange, lease, or value of real property.
- § 551.073 For the purpose of discussing negotiated contracts for prospective gifts, or donations.
- § 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- § 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices or a security audit.
- § 551.084 For the purpose of excluding any witnesses from a hearing during examination of another witness.
- § 551.087 For the purpose of discussing economic development information received from a business seeking to locate in or near the District, and offers of a financial and other intentions to a business prospect.

§ 551.089 For the purpose of discussing security assessments of development of information resources technology, security personnel, critical infrastructure or security devices.


Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- (a) The open meeting covered by the notice upon the reconvening of this public meeting; or
- (b) At a subsequent public meeting of the Board upon notice thereof; as the Board of Directors shall determine.

This notice was telephoned or mailed to all members of the news media who had previously requested such notice, and an original copy was posted on the bulletin boards at the first floor of Ector County Courtroom and the Ector County Utility District office on the 8th day of September 2023, at 2:44 P.M., said time being more than seventy-two (72) hours prior to the time at which the subject meeting will be convened and called to order.


Margaret Burton
Secretary

Posted: 9-8-23 2:44pm, 2023 at Ector County Courthouse

By: 
Deputy County Clerk
Jennifer Martin, County Clerk
Ector County, Texas

MINUTES OF THE BOARD MEETING OF THE ECTOR COUNTY UTILITY DISTRICT

September 13th, 2023

The Ector County Utility District Board of Directors met in a Regular Board Meeting session on September 13th, 2023, at 1039 N. Moss Avenue.

Board Members Present: President Tommy Ervin, Director Stephanie Shaw, Director Margaret Burton, Director Sheila Black.

Board Members Absent: Director Troy Walker

Non-Board Members Present:

Debi Hays – General Manager
Linda Williams- Visitor
Shirley Kelly- visitor
John Kelly - visitor

Call to Order. President Tommy Ervin introduced those in attendance and with a quorum present called the meeting to order at 2:31 p.m.

1. To consider, discuss, and take any necessary action to approve minutes from July 12, 2023, board meeting.

Motion: After discussion among the board members, Director Shaw made a motion to approve the minutes from July 12, 2023, seconded by Director Black, motion carries.

2. ✓ To consider, discuss, and take any necessary action to approve minutes from August 9th, 2023, board meeting.

Motion: After discussion among the board members, Director Shaw made a motion to approve the minutes from August 9th, 2023, seconded by Director Black, motion carries.

3. To consider, discuss, and take any necessary action to Approve the Annexation Petition of Sylvia Lorena Rodriguez and Alejandra Esther Sanchez for Lot 5, Block 1, Rodriguez addition a subdivision into the district boundaries.

Motion: After discussion among the board members, Director Stephanie Shaw made a motion to approve the annexation petition of Sylvia Lorena Rodriguez and Alejandra Esther Sanches for Lot 5, Block 1, Rodriguez addition a subdivision into the district boundaries seconded by Director Black, motion carries.

4. To consider, discuss, and take any necessary action to Approve the Annexation Petition of Miguel Salazar and Treva Salazar for Lot 1, Block 5, Knox Village Ranchettes, Phase 2, an addition to the County of Ector, County, TX.

Motion: After discussion among the board members, Director Shaw made a motion to approve the annexation petition of Miguel Salazar and Treva Salazar for Lot 1, Block 5, Knox Village Ranchettes, Phase 2, an addition to the County of Ector, County, TX seconded by Director Black, motion carries.

5. To consider, discuss, and take any necessary action regarding a recommendation from the Finance Committee pertaining to the Ector County Utility District 2023 Audit

Motion: After discussion among the board members, Director Margaret made a motion to accept the recommendation from the Finance Committee to allow Haynie and Company to handle the Ector County Utility District 2023 Audit, seconded by Director Black, motion carries.

6. To consider, discuss, and take any necessary action to implement an ECUD policy for employees that are on-call after business hours.

Motion: After discussion among the board members, Director Shaw made a motion to implement a policy after business hours that will consist of the on-call employee getting an extra \$100.00 for a full week from Sunday midnight to Sunday midnight for being called, please time and a half when they are called out and leave their home with a 4-hour minimum, seconded by Director Burton, motion carries.

7. To consider, discuss, and take necessary action to approve permit fees for residential and commercial developments within the ECUD Boundaries.

Motion: After discussion among the board members, Director Shaw made a motion to approve permit fees for residential and commercial developments within the ECUD Boundaries at \$500.00, seconded by Director Black, motion carries.

8. To consider, discuss, and approve a proposed tax rate for 2023 and scheduling a Public Hearing to adopt the 2023 Operations and Maintenance Tax Rate.

Motion: After discussion among the board members, Director Shaw made a motion to schedule the Public hearing to adopt the 2023 Operations and maintenance Tax Rate for September 25, 2023, at 6:00 pm in our meeting room at ECUD, seconded by Director Black, motion carries.

9. To consider, discuss, and take any necessary action to approve an invoice from Elite Real Estate Holdings, LTD for \$87,473.40. December of 2021, ECUD approved the project of upgrading the water line from a 6" line to a 12" line, in order for ECUD to provide better service and/or new service in the future. The cost difference was not approved.

Motion: After discussion among the board members, Director Shaw made a motion to approve the invoice from Elite Real Estate Holdings, LTD for \$87,473.40 seconded by Director Black, motion carries.

10. To consider, discuss, and take any necessary action to approve ECUD Fiscal year 2023-2024 Annual Budget.

Motion: After discussion among the board members, Director Shaw made a motion to approve ECUD Fiscal year 2023-2024 Annual Budget as written, seconded by Director Black, motion carries.

After the executive session, Director Shaw made a motion to clean up the aging reports to reflect our 2024 year, seconded by Director Black, motion carries.

11. To consider, discuss and take any necessary action to approve Accounts Payable for September 13, 2023, and review district financial statements and reports.

Motion: After discussion among the board members, Director Shaw made a motion to approve Accounts Payable for September 13, 2023 and the district financial statements reports seconded by Director Black, motion carries.

Director Shaw made a motion to go into executive session under codes § 551.071, § 551.072, § 551.074 and § 551.087 at 4:06 p.m. seconded by Director Black, motion carries.

Board of Directors came out of executive session at 5:00 pm, no votes were taken.

Director Shaw made a motion to adjourn the meeting at 5:02 p.m. seconded by Director Burton, motion carries.


Director Margaret Burton